

THE WOODLAND PARK BOARD OF EDUCATION
REGULAR MEETING MINUTES
FEBRUARY 11, 2019

CALL TO ORDER

N.J. OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act the Woodland Park Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the door of the Woodland Park Board of Education Administration Building and was provided to the North Jersey Herald News

FLAG SALUTE

ROLL CALL

Members Present – Tom Bolen, Mark Salemi, Adam Chaabane, Christopher Mania, Lisa Marshall, Dina Bargiel, Jairo Rodriguez, Laura Vargas, MaryAnn Perro

Also Present - Michele Pillari, Tom DiFluri, Jeff Merlino

PUBLIC HEARING-AGENDA ITEMS ONLY

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office. In accordance with Bylaw 0167, statements will be limited to 3 minutes in duration.

No one wished to be heard.

219-147 - APPROVAL OF MINUTES

Motion by PERRO Seconded by BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the minutes of the January 3, 2019 reorganization meeting and the January 14, 2019 regular meeting.

BE IT FURTHER RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the Executive Session minutes of the January 14, 2019 regular meeting.

Roll Call: 9 YES

SUPERINTENDENT'S REPORT

Dr. Pillari informed everyone that school will be closed on Tuesday due to impending inclement weather. Conferences will be rescheduled. WIDA Access 2.0 testing will begin in the upcoming week for our ELL students. We continue our collaboration with PVHS to ensure a smooth transition for our special education students. Recently, the Behaviorist from PV observed 8th grade Growing Minds class. Our teachers who administer the Dynamic Learning Maps just completed mandated training. Some of our Student Council members at Memorial School volunteered at the Senior Citizens Dance on Sat. 2/8/19. Thank you to all who were able to help make this event a special one for our community members. Second Marking Period Report Cards for Memorial School are now available on the portal. Progress Reports for our PreSchool students were sent home and are available on the portal. Please make sure to review these report cards in order to monitor your child's progress. Parent-Teacher Conferences were held today at Memorial School. Parent-Teacher Conferences for BG School will be rescheduled. Parent-Teacher Conferences for CO School will be held on Thursday.

Sixth grade students at Memorial School will participate in an assembly on Tues. 2/19. The title of the assembly is "We're Not Buying It". This will be the kickoff of a 6 week education program on drugs, decision-making, wellness, conflict resolution, etc. We are encouraging all of our parents and community members to follow us on Twitter and Facebook. Please connect with us! Teachers at all schools are working on curricular roadmaps during professional development times this week. The teachers are also spending some time sharing information gathered at various workshops which were attended over the past few weeks. We continue to work with our NJTSS Grant coach and implement suggestions and analyze findings.

BOARD ATTORNEY’S REPORT

Mr. Merlino spoke about residency court appearances and outcomes.

BUSINESS ADMINISTRATOR’S REPORT

Mr. DiFluri informed the board that the bid for CO renovations was advertised and opening will be on 3/5 and hopefully will award contract at the 3/11 meeting. The bid for BG gym window replacement advertisement will be in Wednesday’s paper and hopefully award contract at the 3/18 meeting. The Governor’s budget address has been delayed until 3/5. Once the state aid figures are released, he said he’ll do his best to get the budget to the full board by 3/11.

CONSENT AGENDA ITEMS

The following items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion.

Motion by SALEMI Seconded by RODRIGUEZ to accept the recommendation of the Superintendent to approve the following consent agenda numbers 219-148 through 219-155.

Roll Call: 9 YES

219-148 - APPROVAL OF REGISTER REPORT

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the January 2019 Register Report.

219-149 - SECRETARY/TREASURER REPORTS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, receives and accepts the attached reports of the Secretary and Treasurer for the month of December 2018 “Pursuant to N.J.A.C.6: 20-2.12©, we certify that as of December 31, 2018 the Board Secretary’s monthly financial reports (appropriations section) did not reflect any over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year”

219-150 - APPROVAL OF BILL LIST

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of bills in the amount of \$477,626.90, approved by finance committee chairperson, Jairo Rodriguez.

<u>Bill List No.</u>	<u>Amount</u>
#68	\$419,486.20
L31	\$ 58,140.70

219-151- TRANSFERS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of transfers for the months of December 2018.

<u>Account #</u>	<u>Acct. Description</u>	<u>Old Amount</u>	<u>Adjustment</u>	<u>New Balance</u>
11-000-230-100-00-00-000	Salaries Admin	\$ 241,653.00	\$46,000.00	\$ 287,653.00
11-000-230-590-00	Other Purch Serv	\$ 88,075.00	\$ 100.00	\$ 8,8175.00
11-000-230-610-00	General Supplies	\$ 9,000.00	(\$100.00)	\$ 8,900.00
11-000-240-103-00-00-070	Salaries Principals S/A	\$ 257,359.00	\$60,000.00	\$ 317,359.00
11-000-251-100-00-00-000	Salaries	\$ 327,107.00	\$40,000.00	\$ 367,107.00
11-000-262-520-00	Insurance	\$ 89550.00	(\$11,000.00)	\$ 78,550.00
11-000-263-420-00	Grounds Repair Serv	\$ 36,210.00	\$20,663.00	\$ 56,873.00
11-000-266-420-00	Security Repair Maint	\$ 65,501.00	\$ 866.00	\$ 66,367.00
11-000-291-260-00	Workmens Comp	\$ 155,000.00	(\$10,529.00)	\$ 144,471.00
11-130-100-101-00-00-070	Grades 6-8 Sal of Teach	\$2,126,775.00	(\$146,000.00)	\$1,980,775.00
11-209-100-106-00-00-060	Salaries of Aides BD	\$ 59,400.00	(\$9000.00)	\$ 50,400.00
11-213-100-106-00-00-064	RR Salaries of Aides	\$ 0.00	\$ 9,000.00	\$ 9,000.00

219-152 - APPROVAL OF NEW SUBSTITUTES

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the new substitute teacher list for January of the 2018-2019 school year, per the Northern Regional Educational Services Commission.

219-153 - APPROVAL OF MATERNITY LEAVE – D. DAVIDSON

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve maternity leave for Dana Davidson, teacher at CO, effective 6/3/19, under the Federal Family Leave Act, utilizing accumulated sick days. Starting September 3, 2019, leave will be taken under the NJ Family Leave Act, with an expected return to work January 2, 2020.

219-154 - APPROVAL OF MATERNITY LEAVE – K. TRAVATO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve maternity leave for Katherine Trovato, teacher at CO, effective on or about 5/6/19-6/7/19, under the Federal Family Leave Act, utilizing accumulated sick days. Starting June 10, 2019, leave will be taken under the NJ Family Leave Act until the end of the school year, resuming September 3, 2019-November 1, 2019, with an expected return to work November 4, 2019.

219-155 - MEMORANDUM OF AGREEMENT

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the Memorandum of Agreement between the Woodland Park Police Dept. and the Woodland Park School District, for the 2018-2019 school year.

REGULAR AGENDA ITEMS

The following items will be voted on by separate motion for each item.

Personnel:

219-156 -APPROVAL OF STAFF CLASS CHANGES

Motion by BOLEN Seconded by BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve staff class changes as follows, retroactive to February 1, 2019:

Christina Scillieri- From Class II, Step 7-8, \$65,370 to Class III, Step 7-8, \$69,920.00.

Roll Call: 9 YES

219-157 -APPOINTMENT OF HIRE – LUNCH AIDE – C. DIFALCO

Motion by BOLEN Seconded by VARGAS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the hire of Cheryl DiFalco, lunch aide at Memorial, \$16.07/hr., 1¾ hrs. per day.
Roll Call: 9 YES

219-158 - RATIFY APPROVAL OF HOME INSTRUCTION

Motion by BOLEN Seconded by BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to ratify approval of home instruction for student ID#33751, for 2 hours in Social Studies. Instruction provided by Jennifer Caputo, at a rate of \$40/hr.
Roll Call: 9 YES

219-159 -APPOINTMENT OF HIRE MATERNITY LEAVE REPLACEMENT- B. GIORDANO

Motion by BOLEN Seconded by BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Brittany Giordano, as a maternity leave replacement teacher at BG, at a rate of \$150 per diem, effective 2/28/19-the end of the school year.
Roll Call: 9 YES

Education:

219-160 - WORKSHOP/TRAVEL REIMBURSEMENT

Motion by BARGIEL Seconded by MARSHALL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the following travel reimbursements for the 2018-2019 school year:
Roll Call: 9 YES

Name	Activity	Date	Fee	Travel
Lynn Roehrich Katie Beatty	NJSSNA Spring 2019 Conference	3/29-3/30 2019	\$229/EA	\$33.38/EA
Susan Mittler	NJ TESOL Spring Conference	5/29/19	\$199	\$34.00
Michael Rizzo	Maximizing the Power of Guided Reading	3/5/19	\$200	\$7.44
Pamela Yesenosky	Strategies and Structures for Teaching Reading/Writing	2/28/19	\$249	NA
Meghan McGinnis	28 th Annual NJAGC Conf.	3/22/19	\$219	\$40.42
Elba Castrovinci	Wilson Reading System	5/7-5/9 2019	\$600	NA
Samantha Krasnomowitz	Wilson Reading System Professional Development Workshop	5/13-5/15 2019	\$875	\$169.41

Finance:

219 -161 -NRESC –TRANSPORTATION CONTRACT

Motion by RODRIGUEZ , Seconded by BARGIEL .

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the transportation contract with NRESC for the following 2018-2019 school year bus routes:

Route#	School (s)	Contractor	# of Students	Estimated Cost per Route (+ surcharge)	Starting Date
F299	Charles Olbon School	Jets Transportation	1	29,370.00+1,174.80	1/2/19-June 2019
F301	BG/Memorial	Omar Transportation	3	24,090.00+963.60	1/2/19-June 2019
MEMTO	Memorial HS	Omar Transportation	2	17,400.00+696.00	1/2/19-3/29/19 (Route canceled as of 1/30/19)

Roll Call: 9 YES

219-162 - AUTHORIZE SUMMER TRANSPORTATION BIDDING

Motion by RODRIGUEZ Seconded by VARGAS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to authorize the business administrator to bid four in district extended school year special education bus routes.

Roll Call: 9 YES

219-163 - APPROVAL OF PURCHASE – NETWORK SWITCH EQUIPMENT

Motion by RODRIGUEZ Seconded by BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the purchase of 19 Meraki network switches from CDW, under Educational Services Commission of NJ contract #ESCNJ118/19-03, at a cost \$103,559.73, of which approximately \$50,000 will be reimbursed by Erate.

Roll Call: 9 YES

219-164 - APPROVAL OF PURCHASE – NETWORK SERVER

Motion by RODRIGUEZ Seconded by VARGAS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the purchase of Dell network server equipment, from CDW, under Educational Services Commission of NJ contract #ESCNJ118/19-03, at a total cost of \$23,795.84.

Roll Call: 9 YES

219-165 - APPROVAL OF PURCHASE – LAPTOP COMPUTERS

Motion by RODRIGUEZ Seconded by VARGAS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the purchase of 175 HP laptop computers at a total cost of \$55,464.50 and 5 charging carts at a total cost of \$6,545.00, from CDW, under Educational Services Commission of NJ contract #ESCNJ8/19-03, at a total cost of 62,009.60.

Roll Call: 9 YES

Policy:

219-166 - APPROVAL OF EXISTING POLICIES & REGULATIONS REVISIONS

Motion by MARSHALL Seconded by VARGAS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the 1st reading and adoption of the revisions of the following existing policies & regulations:

POLICY/REGULATION #	POLICY/REGULATION	MANDATED/RECOMMENDED
2422	Health & Physical Education	Mandated
2610	Educational Program Evaluation	Mandated
5111 & R5111	Eligibility of Resident/Nonresident Students	Mandated
5330.04	Administering an Opioid Antidote	Mandated
5337	Service Animals	Recommended
5756	Transgender Students	Mandated
7440 & R7440	School District Security	Mandated
8561	Procurement Procedures for School Nutrition Programs	Mandated
8860	Memorials	Suggested
2415.06, 2460.8 5530, 5600, R5600,	Replacing "Electronic Violence and Vandalism	

5611, R5611, 5612, R5612, 5613, R5613, 8461, R8461	Reporting System (EVVRS)" with "Student Safety Data System (SSDS)"	Mandated
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Roll Call: 9 YES

219-167 -APPROVAL OF NEW POLICIES & REGULATIONS

Motion by MARSHALL Seconded by RODRIGUEZ

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the 2nd reading and adoption of the following new policies & regulations:

POLICY/REGULATION #	POLICY/REGULATION	MANDATED/RECOMMENDED
2468 & R2468	Independent Educational Evaluations	Committee Recommended

Roll Call: 9 YES

219-168 -APPROVAL OF NEW POLICIES & REGULATIONS

Motion by MARSHALL Seconded by BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the 1st reading of the following new policies & regulations:

POLICY/REGULATION #	POLICY/REGULATION	MANDATED/RECOMMENDED
R5330.04	Administering an Opioid Antidote	Mandated

Roll Call: 9 YES

NEW BUSINESS

Mrs. Perro stated that she, Dr. Pillari and Mrs. Limone met to discuss different ways to improve reaching out to the community through social media. Updates on the website will help with the process. Mrs. Perro attended a NJSBA training class on keeping meetings in order. She said the procedures we follow keep in line with a productive meeting. The main goal of meetings should be student achievement. She wants to review our Board goals to check if we are adhering and accomplishing them. Mrs. Marshall asked if we are using the portal more to provide information. Dr. Pillari said that all schools are. Mrs. Marshall asked how things are going with the United Way Program. Dr. Pillari will have more information at the next meeting. Mr. Bolen asked how someone who is not part of the school district can find out information about the schools. It will be discussed in Community Relations meeting.

PUBLIC HEARING

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Maria Billson – 43 Rockland Ave.

Mrs. Billson stated that since the new dress code policy was approved, a few matters were brought up. She said that administration at CO said wearing leggings under a skirt or dress will be allowed. She was also told that hooded spirit wear would be allowed until the child outgrew it. Same for maroon colored hooded spirit wear. Also, can you cross school spirit wear until outgrown? She said all this information was posted on a private CO Facebook page. She asked the Board for clarification.

Dr. Pillari said some of the issues were brought to her attention. Apparently the HSA has a surplus of unpurchased spirit wear. Dr. Pillari feels we need to work with the HSA's to support each other but the Board will discuss it as a whole as to allowing the colored, hooded spirit wear. As far as leggings under skirts or dresses, Dr. Pillari feels tights or leggings on cold days would be appropriate, as long as the skirt or dress has the attached shorts under it, but will also be discussed by the entire board. Mr. Bolen showed the Board the COHSA Facebook page that stated all the information just discussed was approved by the BOE. He said that

the lack of communication is how misinformation is put out and comes back to make the Board look bad. Dr. Pillari said she will address this with the HSA's accordingly.

EXECUTIVE SESSION

MOTION TO GO INTO CLOSED SESSION

The Open Public Meeting Act, authorizes a public body to meet in Executive or Private Session under limited circumstances and WHEREAS said law requires the Board to adopt a resolution at a public meeting before it can meet in such Executive or Private Session. NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF WOODLAND PARK THAT:

- 1) It does hereby determine that it is necessary to meet in Executive Session to discuss a personnel and/or litigation matter or contract matter.
- 2) The matter(s) discussed will be made public when confidentiality is no longer required.
- 3) Meeting will be resumed at conclusion of Executive Session.
- 4) The board does/does not expect to take action after Executive Session.

Motion to go into Executive Session at 8:15 p.m. by PERRO, seconded by RODRIGUEZ
Voice Vote: 9 YES

Motion to return to Regular Session at 8:45 p.m. by PERRO, seconded by VARGAS
Voice Vote: 9 YES

ADJOURNMENT

Motion to adjourn at 8:45 p.m. by PERRO, Seconded by VARGAS
Voice Vote: 9 YES

WOODLAND PARK BOARD OF EDUCATION
EXECUTIVE SESSION MINUTES

ITEMS DISCUSSED:

- The Superintendent discussed HIB cases #2019-05, 2019-06, 2019-07.
- Board discussed stipend matter.